



Siskiyou Credit Union
Employment Application

An Equal Opportunity Employer

Please Print:

Date Last Name First Name Middle

Present Address

No. & Street City State Zip Code

Permanent Address (if different from present address)

No. & Street City State Zip Code

Business Phone Home Phone Email Address

Employment Desired

Position applying for: _____

Are you applying for:

Regular full-time work? Yes No

Regular part-time work?..... Yes No

Temporary work, e.g., summer or holiday work?..... Yes No

What days and hours are you available for work? _____

If applying for temporary work, during what period of time will you be available?

From: _____ To: _____

Would you be available to work overtime, if necessary?..... Yes No

If hired, what date can you start work? _____

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Personal Information:

How did you hear about our company and this job opening? _____

Have you ever applied to or worked for [Siskiyou Credit Union](#) before? Yes No

If yes, when? _____

Why are you applying for work at [Siskiyou Credit Union](#)?

If hired, would you have a reliable means of transportation to and from work?..... Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age)..... Yes No

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation?..... Yes No

If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, morale or if doing so could create conflicts of interest.

Education, Training, and Experience:

School	Name and Address	No. of Years Completed	Did you Graduate?	Degree or Diploma
High School	_____ Name _____ Address _____ City State Zip Code	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
College/University	_____ Name _____ Address _____ City State Zip Code	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
Vocational/Business	_____ Name _____ Address _____ City State Zip Code	____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____

.....

Do you have any other experience, training, qualifications or skills that you feel make you especially suited for work at [Siskiyou Credit Union?](#) Yes No

If so, please explain:

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Employment History:

List below all present or past employment starting with your most recent employer (last five years sufficient).

You must complete this section even if you are attaching a resume.

_____	_____		
Name of Employer	Phone Number		
_____	_____		
Type of Business	Your Supervisor's Name		
_____	_____	_____	_____
Address & Street	City	State	Zip Code

Dates of Employment: From: _____ To: _____

Your Position & Duties

Reason for Leaving

Current Employer?..... Yes No

May we contact this employer for a reference?..... Yes No

_____	_____		
Name of Employer	Phone Number		
_____	_____		
Type of Business	Your Supervisor's Name		
_____	_____	_____	_____
Address & Street	City	State	Zip Code

Dates of Employment: From: _____ To: _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

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Name of Employer

Phone Number

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip Code

Dates of Employment:

From: _____

To: _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

Name of Employer

Phone Number

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip Code

Dates of Employment:

From: _____

To: _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

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References:

List below three persons not related to you who have knowledge of your work performance within the last three years.

_____	_____	_____
First Name	Last Name	Phone Number
_____	_____	_____
Address & Street	City	State Zip Code
_____	_____	_____
Occupation	Years Acquainted	

_____	_____	_____
First Name	Last Name	Phone Number
_____	_____	_____
Address & Street	City	State Zip Code
_____	_____	_____
Occupation	Years Acquainted	

_____	_____	_____
First Name	Last Name	Phone Number
_____	_____	_____
Address & Street	City	State Zip Code
_____	_____	_____
Occupation	Years Acquainted	

Employment Application

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ **Initials**
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ **Initials**
I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

_____ **Initials**
In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

[Siskiyou Credit Union](#) will consider qualified applicants, including those with criminal histories, in a manner consistent with the state and local "Fair Chance" laws.

Date

Applicant's Signature