



Siskiyou Credit Union
Employment Application

An Equal Opportunity Employer

(Please fill out as much information as you can, missing information may cause delays)

Please Print:

Date Last Name First Name Middle

Present Address

No. & Street City State Zip Code

Permanent Address (if different from present address)

No. & Street City State Zip Code

Home Phone Cell Phone Email Address

Employment Desired

Position applying for: _____

Are you applying for:

Regular full-time work? Yes No

Regular part-time work?..... Yes No

Temporary work, e.g., summer or holiday work?..... Yes No

What days and hours are you available for work? _____

If applying for temporary work, during what period of time will you be available?

From: _____ To: _____

Would you be available to work overtime, if necessary?..... Yes No

If hired, what date can you start work? _____

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Personal Information:

How did you hear about our company and this job opening? _____

Have you ever applied to or worked for [Siskiyou Credit Union](#) before? Yes No
If yes, when? _____

Why are you applying for work at [Siskiyou Credit Union](#)?

If hired, would you have a reliable means of transportation to and from work?..... Yes No
Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal
age)..... Yes No
Are you able to perform the essential functions of the job for which you are applying, either with or
without reasonable accommodation?..... Yes No
If no, describe the functions that cannot be performed.

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests.)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, morale or if doing so could create conflicts of interest.

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Education, Training, and Experience:

School	Name and Address	No. of Years Completed	Did you Graduate?	Degree or Diploma
High School _____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip Code _____
College/University _____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip Code _____
Vocational/Business _____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No	_____
	Name _____			
	Address _____			
	City _____	State _____		Zip Code _____

.....

Do you have any other experience, training, qualifications or skills that you feel make you especially suited for work at [Siskiyou Credit Union](#)? Yes No

If so, please explain:

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Employment History:

List below all present or past employment starting with your most recent employer (last five years sufficient).

You must complete this section even if you are attaching a resume.

_____ Name of Employer	_____ Phone Number		
_____ Type of Business	_____ Your Supervisor's Name		
_____ Address & Street	_____ City	_____ State	_____ Zip Code

Dates of Employment: From (MMYYYY): _____ To (MMYYYY): _____

Your Position & Duties

Reason for Leaving

Current Employer?..... Yes No

May we contact this employer for a reference?..... Yes No

_____ Name of Employer	_____ Phone Number		
_____ Type of Business	_____ Your Supervisor's Name		
_____ Address & Street	_____ City	_____ State	_____ Zip Code

Dates of Employment: From (MMYYYY): _____ To (MMYYYY): _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

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Name of Employer

Phone Number

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip Code

Dates of Employment:

From (MMYYYY): _____ To (MMYYYY): _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

Name of Employer

Phone Number

Type of Business

Your Supervisor's Name

Address & Street

City

State

Zip Code

Dates of Employment:

From (MMYYYY): _____ To (MMYYYY): _____

Your Position & Duties

Reason for Leaving

May we contact this employer for a reference?..... Yes No

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References:

List below three persons not related to you who have knowledge of your work performance within the last three years.

First Name

Last Name

Phone Number

What state do they currently reside in?

Years Acquainted

First Name

Last Name

Phone Number

What state do they currently reside in?

Years Acquainted

First Name

Last Name

Phone Number

What state do they currently reside in?

Years Acquainted

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Please Read Carefully, Initial Each Paragraph and Sign Below

_____ **Initials**
I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ **Initials**
I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the company, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and the company's designated representative.

_____ **Initials**
In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

[Siskiyou Credit Union](#) will consider qualified applicants, including those with criminal histories, in a manner consistent with the state and local "Fair Chance" laws.

Date

Applicant's Signature